



Nursing Care Quality Assurance Commission  
Licensing and Disciplinary Sub Committee  
July 30, 2007  
Telephone Conference Call 7 – 9 p.m.  
310 Israel Road SE, Olympia, WA 98504

---

## DRAFT Minutes

---

### **Sub-Committee Members:**

Jackie Rowe (Chair), Susan Wong, Louise Kaplan

**Absent:** Rick Cooley, Bill Hagens

### **DOH Staff:**

Teresa Corrado, Donna Rogers

### **I. Call to order**

The meeting was called to order at 7:05 p.m.

### **II. Roll call**

### **III. Approval of minutes from last meeting**

### **IV. Old business**

#### **1. Mandatory reporting**

There was discussion regarding the possibility of adding the mandatory reporting on the web site or adding it to the recorded phone message.

#### **2. Acknowledgement letters for complaint closures.**

Donna reported that the new system (ILRS) will have that in place with the new system. It was decided no action was needed on this.

### **Adjournment**

The meeting was adjourned at 7:30

